

January, 2010

Dear Parent / Guardian,

We want to thank you for the interest expressed in having your child attend Sacred Heart School. In order for a child to be considered for admission, the following materials must be received directly by the school:

1. Student Application form.
2. Student birth certificate.
3. Student baptismal certificate (if Catholic).
4. The most recent report card from the previous school
5. The most recent standard test scores (grades 2 – 8) from the previous school.
6. A recommendation from the student's current teacher.
7. \$40.00 testing fee.

These items are most helpful for us as we review student files for admission. Files will not be reviewed until all requested materials are in the file. We need to get the best possible understanding of each child before an admission decision is made. Incomplete files will not be considered for admission.

Again, we thank you for the interest expressed in Sacred Heart School. We look forward to receiving the necessary information and working with you as admission decisions are made.

Sincerely,

Alan Bruzzio  
Principal